

<b>DECISION NO: PCCG-2024-023</b>	
<b><u>OFFICE OF THE POLICE AND CRIME COMMISSIONER</u></b>	
<b>LEAD CHIEF OFFICER:</b>	Matthew Coe, Chief Finance Officer – Finance
<b>TITLE:</b>	JCPS061- Provision of an Appropriate Adult Service
<b>DATE:</b>	04 November 2024
<b>TIMING:</b>	Urgent
<b>PURPOSE:</b>	For approval of award of the Provision of an Appropriate Adult Service contract
<b>1.</b>	<b><u>RECOMMENDATION</u></b>
1.1	It is recommended the Police and Crime Commissioner for Gwent award the Provision of an Appropriate Adult contract to Adferiad Recovery.
<b>2.</b>	<b><u>INTRODUCTION &amp; BACKGROUND</u></b>
2.1	<p>The provision of an Appropriate Adult is for vulnerable adults (18 years plus) detained in Police Custody or questioned as a suspect in an investigation. There may also be occasions where the Forces have a need for victim/witness interviews of vulnerable adults with mental health issues who have no other support. The current Appropriate Adult contract is due to expire on 30<sup>th</sup> November 2024.</p> <p>The Police and Crime Commissioner for Gwent is leading the retendering of the Provision of an Appropriate Adult service on behalf of the Police and Crime Commissioner for South Wales and Police and Crime Commissioner for Dyfed-Powys Police.</p> <p>The service has been retendered via a further competition process off the Yorkshire Purchasing Organisation (YPO) Appropriate Adults Dynamic Purchasing System (DPS) 1015 via eTenderWales, reference itt_111582, in compliance with Force Standing orders paragraphs 80-89 and the Public Contract Regulations 2015. Three suppliers were awarded onto the DPS and all three suppliers were invited to submit a bid for the advertised service.</p> <p>Lot 1 – Covers the service for Gwent and South Wales Police</p> <p>Lot 2 – Covers the service for Dyfed-Powys Police</p> <p>The individual Commissioner for each participating contract body shall enter into separate call off contracts per Lot.</p>
2.2	<p>The tender closed on 14<sup>th</sup> August 2024 and two bids were received.</p> <p>Tenders were evaluated using the following tender evaluation criteria:</p> <ul style="list-style-type: none"> <li>• Commercial – 40%</li> </ul>

	<ul style="list-style-type: none"> <li>• Technical including Social Value – 60%</li> </ul> <p>Tenders were evaluated by:  Chief Inspector Custody Services  Inspector Custody Services  Senior Procurement Officer (non-scoring)</p>
2.3	Upon evaluation, Adferiad Recovery were identified as providing the most economically advantageous tender receiving the highest overall marks against the tender evaluation criteria for Lot 1 Gwent & South Wales.
<b>3.</b>	<b><u>ISSUES FOR CONSIDERATION</u></b>
3.1	The contract duration is for an initial term of three (3) years; 1 <sup>st</sup> December 2024 – 30 November 2027, with the option to extend on annual basis to 30 <sup>th</sup> November 2030.
<b>4.</b>	<b><u>NEXT STEPS</u></b>
4.1	Upon authorisation of this report, the contract document can be sent for signing and contract implementation shall commence.
<b>5.</b>	<b><u>FINANCIAL CONSIDERATIONS</u></b>
5.1	The anticipated total contract value for the six (6) year contract duration (including the extension periods) for the Police and Crime Commissioner for Gwent Police equates to an estimated £520,000. It should be noted that the spend is subject to usage.
<b>6.</b>	<b><u>PERSONNEL CONSIDERATIONS</u></b>
6.1	It has been identified that TUPE legislation will not apply to this contract.
<b>7.</b>	<b><u>LEGAL IMPLICATIONS</u></b>
7.1	The procurement process has been completed in accordance with Public Contract Regulations 2015 and Terms and Conditions of the Yorkshire Purchasing Organisation DPS 1015.
<b>8.</b>	<b><u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u></b>
8.1	<p>This report has been considered against the general duty to promote equality, as stipulated under the Strategic Equality Plan and has been assessed not to discriminate against any particular group.</p> <p>Consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998 in preparing this report</p>
<b>9.</b>	<b><u>RISK</u></b>
9.1	If this contract is not signed off, the organisation cannot guarantee a service provision beyond 30 <sup>th</sup> November 2024. No service provision will result in no "procedural safeguard" to seek inclusion and fair justice. In addition, the

	absence of an Appropriate Adult when required can lead to evidence being ruled inadmissible in court.
<b>10.</b>	<b><u>PUBLIC INTEREST</u></b>
10.1	Official contract award notice will be published to Sell2Wales once the contract has been signed.
<b>11.</b>	<b><u>CONTRACT OFFICER</u></b>
11.1	Joint Commercial and Procurement Services - Contract Management Officer.
<b>12.</b>	<b><u>ANNEXES</u></b>
12.1	None

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**Office of the Chief Constable**

I confirm that the Provision of an Appropriate Adult Service report has been discussed and approved at a formal Chief Officers' meeting.

It is now forwarded to the OPCC for approval purposes.

**Signature:**

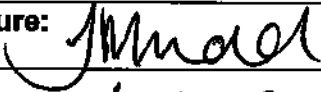
**Date:**

**Police and Crime Commissioner for Gwent**

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct.

The above request has my approval.

**Signature:**



**Date:**

4.12.2024