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| **Appendix ‘B’****FORCE SPONSORSHIP: OUTLINE PROPOSAL**

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| --- | --- |
| Application Reference Number |  |
| Originating Division\Department |  |
| Date |  |
| Project Manager (Name & Collar/Staff No.) |  |
| Project Manager Telephone No. |  |

|  |
| --- |
| Brief description of project and form of sponsorship e.g. cash, goods, services or inkind. Explain how this opportunity came about.  |
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| --- |
| Brief description of benefits to the Organisation. List up to 3 outcomes.How will you know these have been met?  |
|  |

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| --- |
| Sponsor Details |
| Name |  | Can the sponsor recover V.A.T.? |  |
| AddressTel No |  | If Yes V.A.T. Reg. No. |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Sponsorship Details |  |  |  |
| Total value of sponsorship, including details of market value, printing or other services |  | Additional costs that will have to be borne by the Organisation |  |  |  |  |
| Duration of project including start & end dates |  |  |  |  |  |  |

 |

Does the sponsor require any benefits from the sponsorship? If so what?  |

|  |
| --- |
| **Sign-Off by CFO (CC) up to £100,000 in conjunction with CFO (PCC).** **Above £100,00 refer to PCC and CFO (PCC)** |
| Name |  | Signature |  | Date |  |