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| **Appendix ‘B’**  **FORCE SPONSORSHIP: OUTLINE PROPOSAL**   |  | | --- | |  | | |  |  | | --- | --- | | Application Reference Number |  | | Originating Division\Department |  | | Date |  | | Project Manager (Name & Collar/Staff No.) |  | | Project Manager Telephone No. |  |  |  | | --- | | Brief description of project and form of sponsorship e.g. cash, goods, services or inkind. Explain how this opportunity came about. | |  |  |  | | --- | | Brief description of benefits to the Organisation. List up to 3 outcomes.  How will you know these have been met? | |  |  |  |  |  |  | | --- | --- | --- | --- | | Sponsor Details | | | | | Name |  | Can the sponsor recover V.A.T.? |  | | Address  Tel No |  | If Yes V.A.T. Reg. No. |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Sponsorship Details | | | |  |  |  | | Total value of sponsorship, including details of market value, printing or other services |  | Additional costs that will have to be borne by the Organisation |  |  |  |  | | Duration of project including start & end dates |  |  |  |  |  |  | |   Does the sponsor require any benefits from the sponsorship? If so what? |

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| **Sign-Off by CFO (CC) up to £100,000 in conjunction with CFO (PCC).**  **Above £100,00 refer to PCC and CFO (PCC)** | | | | | |
| Name |  | Signature |  | Date |  |