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## 

GWENT POLICE & CRIME COMMISSIONER’S

COMMUNITY fund

**CRITERIA AND GUIDANCE**

## FUND OVERVIEW

The Gwent Police and Crime Commissioner’s (PCC) Community Fund reinvests money recovered from criminal activity back into our communities – where it can do the most good. With £500,000 available, the Fund is designed to support local, not-for profit organisations that are working to support delivery of Gwent’s Police Crime and Justice Plan priorities including preventing crime and anti-social behaviour, supporting victims and protecting vulnerable people and building safer, stronger and more resilient communities.

This Fund is about empowering communities to take action – whether that’s through youth engagement, providing support services, community safety initiatives or innovative approaches to reducing re-offending. It also aims to build trust and confidence between the public and police by supporting projects that reflect local needs and priorities. By funding good quality, evidence-based and community led interventions, the PCC aims to create lasting positive change for our communities across Gwent – in particular for children and young people and areas facing higher levels of deprivation and vulnerability.

## PRIORITIES & CRITERIA

The Fund will focus on supporting organisations that are making a real difference to the lives of people across Gwent. Whether working on the ground with young people, supporting victims or helping create safer neighbourhoods, this Fund is here to help invest funding back into our local Communities.

To be eligible for funding the project must support at least one of the following Police, Crime and Justice Plan priorities:

* Preventing Crime and ASB;
* Making Our Communities Safer;
* Protecting the Vulnerable;
* Putting Victims First; and
* Reducing Re-Offending.

The PCC is particularly keen to support high-quality, evidence-based, local interventions which deliver real outcomes for the people and communities they serve. These outcomes include:

* Boosting confidence, self esteem and resilience;
* Improving health and wellbeing;
* Increased awareness of consequences of crime and ASB;
* Reduced involvement in crime or ASB;
* Greater awareness of rights, risks and protective behaviours;
* Better ability to cope and recover from harm;
* Motivating positive behaviour change;
* Sustained engagement in education, training or employment;
* More inclusive, safer public spaces;
* Greater engagement in diversionary activities;
* Increased feelings of safety; and
* Strengthening relationships and partnerships.

When demand for funding exceeds the available budget, projects that support children and young people will be prioritised for investment.

## WHO CAN APPLY

The Fund will support community-minded, not-for-profit organisations, that are passionate about making Gwent a safer, fairer place for everyone, this includes:

* Registered charities;
* Voluntary organisations, community groups or associations;
* Educational Establishments (for non-statutory provision);
* Faith organisations (for community benefit, not religious promotion);
* Charitable Incorporated Organisation (CIO);
* Community Interest Companies (CIC);
* Companies limited by guarantee; and
* Social enterprises.

To apply, organisation **must** be formally constituted, with:

A clear not-for-profit clause in the governing document, including a dissolution clause or asset lock clause.

A bank account in the organisations name, with at least two signatories.

Applications made in partnership or consortium **must** nominate a lead organisation to submit the application and manage the grant.

Unfortunately, the following **are not** eligible for funding:

* Public bodies and statutory organisations
* Registered Social Landlords / Housing Associations,
* Educational Establishments (for statutory delivery)
* Individuals

## HOW MUCH FUNDING IS AVAILABLE

There are two levels of funding available:

Small Grants - £1,000 to £10,000

Large Grants - £10,001 to £50,000

Grants will be for 12 months with an opportunity for a small number of bids to be selected for multi-year funding of up to 3 years. Applicants will be able to indicate in their application whether they would like to be considered for this.

The Fund is expected to open twice a year, subject to availability. Application deadlines will be promoted via the PCC’s website and social media channels.

## WHAT TYPE OF ACTIVITIES & COSTS WILL BE ELIGIBLE?

To be considered for funding, organisations will need to be able to demonstrate how their activities will directly contribute to outcomes outlined in this guidance and help deliver the Priorities of the Police, Crime and Justice Plan. Applicants will be expected to show how the project is responding to local need and make a real difference to the people and communities across Gwent. Some examples of the types of activities which may be funded include:

* Youth outreach programmes;
* Community sports and art initiatives;
* Digital inclusion and safety programmes;
* Targeted awareness raising and campaigns;
* Advocacy and support;
* Mentoring and peer support;
* Skills, training and employment support; and
* Restorative justice.

Funding may be requested for direct project and revenue costs, including:

* Delivery costs;
* Project-specific staff costs;
* Volunteer expenses;
* Equipment / materials; and
* Management and administration costs relating to delivery of the project or intervention.

Organisations don’t need to be based in the community where the project is being run, but the project must directly benefit the residents / priorities of that area.

All applicants must ensure that the Welsh Language is treated no less favourable than English in all funded activities.

To ensure the fund delivers maximum community benefit, the following will not be funded:

* Political groups or activities promoting political beliefs;
* Projects that begin before the funding is confirmed;
* Assets or services that benefit individual or private companies;
* Statutory services (e.g. Local Authorities or NHS);
* Internal payment for accommodation or facilities;
* Large capital projects (e.g. buildings, vehicles, landscaping);
* Individual sponsorship (e.g. sponsored run/walk);
* CCTV / alarm systems; and
* Ongoing costs like rent, utilities or permanent salaries.

## HOW TO APPLY

Application forms can be download from the PCC’s website. Once complete with all the required details, submit to [**PCCFunding@gwent.police.uk**](mailto:PCCFunding@gwent.police.uk)by the deadline for that round. No late applications can be accepted, so please make sure to submit on time.

Only one small and one large application can be submitted per round, per organisation.

Once applications are received, they are reviewed by staff within the Office of the Police and Crime Commissioner (OPCC). Final decision will be made by a Funding Review Panel which will include the PCC. It is the aim that applicants will be notified of the decisions made within 8 weeks of the closing date.

Each application will be carefully assessed against the following criteria:

* Alignment with the Fund’s priorities;
* Demonstrable evidence of need for the project;
* Measurable outcomes and benefits for the individuals and communities;
* Suitability of the proposed project to meet specified needs and deliver outcomes;
* Adequacy of project resources and proposed budget to deliver project effectively;
* Evidence of collaboration and partnership working with other organisations;
* Strength of governance and financial management’; and
* Commitment to equality and fair use of the Welsh and English languages.

## SUPPORTING DOCUMENTS

Applicants must submit the following documents with their application:

* Governing document (e.g. constitution or memorandum / articles of association);
* Most recent set of published annual accounts or income and expenditure log; and
* An official document issued by the bank which confirms the organisation’s bank account name, sort code and account number (e.g. bank statement or paying-in slip).

## MONITORING & REPORTING

* Successful applicants will receive a Grant Agreement outlining the terms and conditions specific to their project. This agreement ensures transparency and sets out what is expected of our grantees and shows the difference your project has committed to make.
* To help us understand the impact of our funding, organisations will be asked to complete mid-year and end of year monitoring reports. These reports are an organisation’s chance to showcase achievements and share the good work being delivered and the difference it’s making. Organisations will need to provide information on:
* Project activity – what was delivered;
* Project outputs – how many people were reached, sessions held etc;
* Project outcomes – what changed for individuals and communities as a result of the project;
* Financial breakdown – how the funding was spent (including copies of receipts);
* Risks – any challenges or issues faced; and
* Learning – what worked, what didn’t and what could be done differently.

Grant recipients will be encouraged to ensure reporting is outcomes-focused using case studies, quotes, anecdotes and feedback from both project beneficiaries and partners, to evidence and bring to life the differences made.

Some projects may be selected for further monitoring, which could include project visits or grant review meetings to learn more about the work being delivered.

## PUBLICITY

We want to help successful projects share the good work they are delivering. We’ll expect successful applicants to publicise the grant they have received from the OPCC, this is so that we can show the community what’s possible when the PCC and local organisations work together to tackle the issues that matter the most to them.

All successful applicants will be asked to acknowledge the support of the PCC by using the ‘PCC Funded By’ logo printed materials and leaflets, event signage and display boars, websites and social media posts, press releases and promotional content.

We also expect grantees to keep the OPCC’s Communication Team informed about key project milestones, events and media opportunities and in return we are here to offer support, guidance and promotional actives, and can be contacted at [**Engagement@gwent.police.uk**](mailto:Engagement@gwent.police.uk)