



Grant-Funding Policy and Procedure

Approved January 2017

THIS DOCUMENT IS ALSO AVAILABLE IN WELSH

OFFICE OF THE POLICE AND CRIME COMMISSIONER

GRANT-FUNDING POLICY AND PROCEDURE

POLICY

The aim of this policy is to ensure that when awarding grant funding, the Police and Crime Commissioner for Gwent pays due regard to the requirements of the Welsh language standards imposed under the Welsh Language (Wales) Measure 2011.

The principle behind this policy is that the Police and Crime Commissioner and/or any other individuals within the Office of the Police and Crime Commissioner involved in decision-making processes, give consideration to the impacts on the Welsh language when awarding a grant or commissioning a service. In particular, applications received through the medium of Welsh will be treated fairly and with parity to those received in English.

This policy covers applications made to the Office of the Police and Crime Commissioner under the Commissioning Strategy.

PROCEDURE

1. APPLICATIONS FOR FUNDING

In making available funding for public application, we will ensure that:

- Any forms relating to the funding application process are made available simultaneously in Welsh as well as English.
- The availability of Welsh language documentation is publicised in the English language version.
- Any documents relating to applications for a grant are published in Welsh, and that Welsh language versions of such documents are not treated less favourably than an English language version.
- Invitations for applications for grants state that applications may be submitted in Welsh and that any application submitted in Welsh will be treated no less favourably than an application submitted in English.
- Applications for a grant submitted in Welsh are not treated less favourably than applications submitted in English and will be subject to the same timescales for closing dates and informing applicants of decisions.

- If an application is received in Welsh and it is necessary to interview the applicant as part of our assessment of the application, we will:
 - (a) Offer to provide a translation service from Welsh to English to enable the applicant to use the Welsh language at the interview; and
 - (b) If the applicant wishes to use the Welsh language at the interview, provide a simultaneous translation service for that purpose.
- When we inform an applicant of a decision in relation to an application for a grant, we will do so in Welsh if the application was submitted in Welsh.

2. FUNDING FOR PUBLIC EVENTS

Where at least 50% of a public event is funded by the Police and Crime Commissioner, the grant agreement will state that:

- In promoting the event, the Welsh language is treated no less favourably than the English language (for example, in the way the event is advertised or publicised).
- The Welsh language is treated no less favourably than the English language at the event (for example, in relation to services offered to persons attending the event, in relation to signs displayed at the event and in relation to audio announcements made at the event).

3. ASSESSING THE IMPACT

When making decisions in relation to the awarding of a grant, we will consider:

- What effects, if any (and whether positive or negative), the awarding of a grant would have on:
 - (i) opportunities for persons to use the Welsh language; and
 - (ii) treating the Welsh language no less favourably than the English language.
- How the decision could be taken or implemented (for example, by imposing conditions of grant) so that it would have positive effects, or increased positive effects, on:
 - (i) opportunities for persons to use the Welsh language; and
 - (ii) treating the Welsh language no less favourably than the English language.

- How the decision could be taken or implemented (for example, by imposing conditions of grant) so that it would not have adverse effects, or so that it would have decreased adverse effects on:
 - (i) opportunities for persons to use the Welsh language; and
 - (ii) treating the Welsh language no less favourably than the English language.
- Whether there is a need to ask the applicant for any additional information in order to assist in assessing the effects of awarding a grant on:
 - (i) opportunities for persons to use the Welsh language, and
 - (ii) treating the Welsh language no less favourably than the English language.

4. COMMISSIONING RESEARCH

When commissioning or undertaking research that is intended to assist policy decisions, we will ensure that the research considers:

- What effects, if any (and whether positive or adverse), the policy decision under consideration would have on:
 - (a) opportunities for persons to use the Welsh language; and
 - (b) treating the Welsh language no less favourably than the English language.
- How the policy decision under consideration could be made so that it would have a positive effects, or so that it would have increased positive effects, on:
 - (a) opportunities for persons to use the Welsh language; and
 - (b) treating the Welsh language no less favourably than the English language.
- How the policy decision under consideration could be made so that it would not have adverse effects, or so that it would have decreased adverse effects, on:
 - (a) opportunities for persons to use the Welsh language; and
 - (b) treating the Welsh language no less favourably than the English language.