

**POLICE AND CRIME COMMISSIONER FOR GWENT  
2023/24 BUDGET SETTING TIMETABLE  
August 2022**

TASK	ASSIGNED TO	START	END
1. Update MTFP to reflect national/ regional guidance, emerging issues and strategic direction	Head of Finance (HoF)	04/07/2022	05/08/2022
2. Chief Officer Team (COT) and OPCC Executive Team briefing on updated MTFP	Chief Finance Officer (CFO OPCC)/Assistant Chief Officer – Resources (ACO-R)	10/08/2022	10/08/2022
3. OPCC Management Board briefing on updated MTFP	CFO OPCC	31/08/2022	31/08/2022
4. Strategy and Performance Board (SPB) briefing on updated MTFP, planning process, strategic direction and budget setting	ACO-R	01/09/2022	01/09/2022
5. Formal Budget Setting commences in Finance Department (including four month Precept consultation between October and January)	Finance	08/09/2022	08/09/2022
6. Joint Audit Committee (JAC) briefing on MTFP, strategic direction, budget setting timetable.	CFO OPCC	08/09/2022	08/09/2022
7. Police and Crime Panel (PCP) briefing on MTFP, planning process, strategic direction and budget setting	PCC	30/09/2022	30/09/2022
8. Produce initial budget proposal	HoF	03/10/2022	28/10/2022
9. COT briefing on updated MTFP and budget proposal formulation	ACO-R	03/10/2022	07/10/2022
10. OPCC Executive Team briefing on MTFP	CFO-OPCC	03/10/2022	07/10/2022
11. Update MTFP to reflect strategic direction following COT briefing	HoF	10/10/2022	14/10/2022
12. CFO OPCC briefing on MTFP	ACO-R	10/10/2022	14/10/2022
13. Precept Pre-Consultation Commences	CFO OPCC	10/10/2022	14/10/2022
14. Strategic Planning Group (SPG) briefing on MTFP	HoF	20/10/2022	20/10/2022
15. Budget Setting Exercise completed in Finance	Finance & ACO-R	24/10/2022	28/10/2022
16. COT briefing on draft Gwent Police Budget Proposal	ACO-R	31/10/2022	04/11/2022
17. Chief Constable (CC) finalises Gwent Police Budget Proposal	ACO-R	07/11/2022	11/11/2022

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18. CFO OPCC briefing on Gwent Police Budget Proposal	ACO-R	7/11/2022	11/11/2022
19. OPCC Strategic Management Board briefing on updated MTFP and consideration of Gwent Police Budget Proposal	CFO OPCC	14/11/2022	14/11/2022
20. SPB to consider and discuss Gwent Police Budget Proposal	CFO OPCC / ACO-R	23/11/2022	23/11/2022
21. COT briefing on provisional Budget Proposal (post SPB)	ACO-R	28/11/2022	02/12/2022
22. JAC Report for circulation with provisional Budget and Precept Proposal	HoF	01/12/2022	01/12/2022
23. PCP Finance Sub-Group meeting on MTFP and initial budget proposal	CFO OPCC	TBC	
24. PCP Report for circulation with provisional Budget and Precept Proposal	CFO OPCC/HOF	08/12/2022	08/12/2022
25. JAC briefing on provisional Budget and Precept Proposal	CFO OPCC	08/12/2022	08/12/2022
26. SPG briefing on provisional Budget and Precept Proposal	HoF	14/12/2022	14/12/2022
27. OPCC Strategic Management Board briefing on provisional Budget and Precept Proposal	CFO OPCC	14/12/2022	14/12/2022
28. PCP briefing on provisional Budget and Precept Proposal	CFO OPCC	16/12/2022	16/12/2022
29. Update MTFP to reflect Provisional Settlement and Autumn Statement announcements	HoF	19/12/2022	23/12/2022
30. COT briefing on provisional Budget and Precept Proposal	ACO-R	09/01/2023	13/01/2023
31. CFO OPCC briefing on provisional Budget and Precept Proposal	ACO-R	16/01/2023	16/01/2023
32. Final Police Settlement announced	Home Office / WG	16/01/2023	20/01/2023
33. OPCC Executive Team briefing on provisional Budget and Precept Proposal	CFO OPCC	16/01/2023	16/01/2023
34. Deadline for PCC to issue PCP Proposed Precept Report	PCC	20/01/2023	20/01/2023
35. MTFP updated to reflect impact of Final Police Settlement	Finance	23/01/2023	27/01/2023
36. PCP Meeting to consider Proposed Precept Report	PCP	27/01/2023	27/01/2023

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<b>TASK</b>	<b>ASSIGNED TO</b>	<b>START</b>	<b>END</b>
37. Deadline for PCP to review and report back to PCC on Proposed Precept Report	PCP	03/02/2023	03/02/2023
38. Undertake public consultation with non-domestic ratepayers	OPCC	06/02/2023	06/02/2023
39. MTFP updated to reflect impact of PCP report	HoF	07/02/2023	07/02/2023
40. SPG briefing on PCC Proposed Precept Report	HoF	09/02/2023	09/02/2023
41. CFO OPCC briefing on updated MTFP	ACO-R	10/02/2023	10/02/2023
42. Draft PCC response to PCP report for circulation	CFO OPCC	10/02/2023	10/02/2023
43. Deadline for PCC to issue Revised Precept Proposal Report to PCP	PCC	10/02/2023	10/02/2023
44. Deadline for PCP to review Revised Precept Proposal Report and report back to PCC (Second Report)	PCP	17/02/2023	17/02/2023
45. Produce Draft Precept Notification	CFO OPCC	20/02/2023	20/02/2023
46. Draft PCC response to PCP Second Report for circulation	CFO OPCC	22/02/2023	22/02/2023
47. Deadline for PCC to issue response to PCP Second Report	PCC	24/02/2023	24/02/2023
48. PCC issues precept	PCC	24/02/2023	24/02/2023
49. Notification of precept to Local Authorities	PCC	24/02/2023	24/02/2023
50. Produce Final Precept Notification	CFO OPCC	24/02/2023	24/02/2023
51. Printing of precept leaflets / Publishing of on-line Statement (tbc)	Corporate Communications	03/03/2023	03/03/2023