

DECISION NO: PCCG-2022-029	
<u>OFFICE OF THE POLICE AND CRIME COMMISSIONER</u>	
LEAD CHIEF OFFICER:	Nigel Stephens - Assistant Chief Officer Resources
TITLE:	Provision of Contingent Labour Services
DATE:	14/09/2022
TIMING:	URGENT
PURPOSE:	For decision
1.	<u>RECOMMENDATION</u>
1.1	To award the above contract to Adecco 01/10/2022 for 7 years. This is in accordance with paragraph 84-86 of the Manual of Corporate Governance Part 3e Standing Orders relating to contracts.
2.	<u>INTRODUCTION & BACKGROUND</u>
2.1	Gwent Police (GP) signed the Blue Light Commercial (BLC) Sub-Agreement on the 24/09/2021 confirming that GP would utilise the BLC framework entitled 'BLC0013 Contingent Labour Services' once available and the necessary due diligence conducted to ensure suitability.
2.2	The GP Head of People Services was part of the BLC user group in creating the specification of the framework.
2.2	The BLC framework is a national framework open to the UK Police forces.
3.	<u>ISSUES FOR CONSIDERATION</u>
3.1	BLC created and conducted a compliant open tender process.
3.2	The Framework was tendered in 3 lots, with suppliers reserving the choice to tender for a single lot, multiple lots or all lots: <ul style="list-style-type: none"> • Lot 1: Administrative & Clerical Roles • Lot 2: Specialist Roles • Lot 3: Lots 1 and 2 Combined <p>BLC's recommendation to award was based on the most advantageous tender, which could have been awarded to either two single suppliers to deliver lots 1 and 2, OR, a single supplier to deliver all requirements under lot 3.</p>
3.3	GP Procurement and HR conducted a due diligence check to ensure the Framework meets the force requirements.
4.	<u>NEXT STEPS</u>
4.1	Upon authorisation of this report the framework Call-Off Contract shall be signed.

5.	<u>FINANCIAL CONSIDERATIONS</u>
5.1	Exact annual contract value cannot be forecasted due to the nature of the service provision. Spend for the period June 2021 to May 2022 was £529,908.
5.2	BLC completed a cost analysis, on behalf of GP, they compared the current cost profile against that of Adecco's submission. This provides GP with an anticipated saving of 2.85%
6.	<u>PERSONNEL CONSIDERATIONS</u>
6.1	There are no TUPE considerations.
7.	<u>LEGAL IMPLICATIONS</u>
7.1	Not applicable.
8.	<u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u>
8.1	<p>This report has been considered against the general duty to promote equality, as stipulated under the Strategic Equality Plan and has been assessed not to discriminate against any particular group.</p> <p>Consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998 in preparing this report.</p>
9.	<u>RISK</u>
9.1	If GP does not sign up to this framework, there would be a gap in the compliant service provision for contingent labour as the current contract expires on 30/09/2022. This may have a detrimental impact on departments being able to access contingent labour arrangements to cover required roles.
10.	<u>PUBLIC INTEREST</u>
10.1	Not applicable.
11.	<u>CONTACT OFFICER</u>
11.1	Arlene Jackson – Contract Management Officer.
12.	<u>ANNEXES</u>
12.1	None

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Office of the Chief Constable

I confirm that the **Provision of Contingent Labour Services** report has been discussed and approved at a formal Chief Officers' meeting.

It is now forwarded to the OPCC for **approval** purposes.

Signature:



Date: 14/09/2022

Police and Crime Commissioner for Gwent

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct.

The above request has my approval.

Signature:



Date: 06/12/22